

As per Government guidelines, participants in VET education programs that are under 18 years of age require their parent or guardian to sign a consent form.

The parent or guardian of the student who is under 18 years old **MUST COMPLETE AND SIGN** below before the student attends a course.

This completed and signed form must be brought by the student and handed to the trainer on the day of the practical training. All Business Wise First Aid Training staff have relevant and current Police Checks and Working with Children screenings, to ensure the safety of all students undertaking training.

Business Wise First Aid Training has an obligation under Commonwealth and State legislation to provide information to certain government departments for the purpose of reporting data to the government. On occasion, the government regulatory body will require access to student records for the purpose of auditing the RTO against the Standards for RTO's.

By signing this document, I give permission for the RTO to access the child's Unique Student Identifier for the purpose of training.

Under the Data Provision Requirements 2012 and National VET Data Policy Registered Training Organisations are required to collect and submit data compliant with AVETMISS for the National VET Provider Collection for all Nationally Recognised Training. This data is held by the National Centre for Vocational Education Research Ltd (NCVER), and may be used and disclosed for purposes that include:

- populating authenticated VET transcripts
- administering VET, including program administration, regulation, monitoring and evaluation
- facilitating statistics and research relating to education, including surveys and data linkage
- understanding how the VET market operates, for policy, workforce planning and consumer information.

NCVER is authorised by the National Vocational Education and Training Regulator Act 2011 (NVETR Act) to disclose to the following bodies, personal information collected in accordance with the Data Provision Requirements.

- a VET regulator (the Australian Skills, Quality Authority, the Victorian Registration and Qualifications Authority or the Training Accreditation Council Western Australia)
- the Australian Government Department of Education, Skills and Employment
- another Commonwealth authority
- a state or territory authority that deals with or has responsibility for matters relating to VET.

NCVER may also disclose personal information to persons engaged by NCVER to conduct research on NCVER's behalf.

I _____ (parent/guardian name) on behalf of _____ (the student) have read, understood & accept all of Business Wise First Aid Trainings Policies and Procedures as detailed above and in the [Student Manual](#) and understand they will apply to the student, I have ensured they are aware of these Policies and Procedures.

I give consent for the child _____ to participate in this training and that I am the legal parent or guardian of the child named.

Course Enrolled in (please tick applicable course):

- HLTAID009 Provide cardiopulmonary resuscitation
- HLTAID011 Provide first aid
- HLTAID012 Provide first aid in an education and care setting